

MALTBY TOWN COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of a Meeting held on Wednesday 13 April 2005

	<p>Present were Councillors Robinson (Chairman), Beaumont, McMahon, and Tilley.</p> <p>In attendance – Mr D J Morton (Clerk & Financial Officer) Mrs S J Bailey (Administrative Assistant) + 1 member of the public.</p>
F01/05	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies for absence were received from Councillors Fletcher and Mrs Rushforth.</p>
F02/05	<p><u>GRANT APPLICATIONS</u></p> <p>RECOMMENDED: that under Section 137 of the Local Government Act 1972 grants of £100 be made to the following organisations on production of the necessary documentation:</p> <p>Maltby Retired Persons' Bowling Club</p>
F03/05	<p><u>RECEIPTS SCHEDULE – MARCH 2005</u></p> <p>RECOMMENDED: that the Receipts Schedule for March 2005, as now presented by the Clerk & Financial Officer, be confirmed.</p>
F04/05	<p><u>ACCOUNT/BANK RECONCILIATION – MARCH 2005</u></p> <p>RECOMMENDED: that the account/bank reconciliation for March 2005, as now presented by the Clerk & Financial Officer, be confirmed.</p>
F05/05	<p><u>BUDGET AND MANAGEMENT ACCOUNTS – MARCH 2005</u></p> <p>RECOMMENDED: that the budget and management accounts for March 2005, as now presented by the Clerk & Financial Officer, be confirmed.</p>
F06/05	<p><u>CLERK'S EXAMINATION SUCCESS</u></p> <p>The Clerk & Financial Officer confirmed his recent success gaining an Honours Degree in Local Policy.</p> <p>RECOMMENDED: that the Clerk & Financial Officer be congratulated on his recent examination success.</p>
F07/05	<p><u>REWARD FOR EXAMINATION SUCCESS</u></p> <p>RECOMMENDED: that the pay of the Clerk & Financial Officer be increased by one spinal point to recognise his examination success, in accordance with his contract of employment.</p>

F08/05	<p><u>STAFFING MATTERS</u></p> <p>The Clerk & Financial Officer confirmed that he would be taking lieu time in order to reduce the amount of outstanding hours to a reasonable level.</p>
F09/05	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting was arranged for 7.00pm on Wednesday 11 May 2005 at the Charles Foster Community Building.</p>
F10/05	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>RECOMMENDED: that the press and public be excluded from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in view of the confidential nature of the business to be transacted.</p>
F11/05	<p><u>PAYMENTS SCHEDULE – MARCH 2005</u></p> <p>RECOMMENDED: that the Payments Schedule for March 2005, as now presented by the Clerk & Financial Officer, be confirmed.</p> <p>The meeting closed at 8.15pm</p>